



Nagar Yuwak Shikshan Sanstha Airoli
NEW HORIZON COLLEGE OF COMMERCE

Plot No.5, Sector -13, Airoli, Navi Mumbai 400 708.

Phone: 91 22 20871721

E-Mail: nhims2011@gmail.com / enquiry@nhimsa.com
(University Affiliation No. Aff./Recog - 1/2049 of 2011 dated 06.05.2011)

REF. NO.NHCC/2023-24/ 462

DATE : 06.11.2023

IQAC MEETING HELD IN THE PRINCIPALS CABIN ON 6TH NOVEMBER, 2023

AT 2:00 P.M.

The following members attended the meeting ;

Sr. No.	Name of the Members	Designation	Member of IQAC	Signature
1	Mr. Sreejit Bhattacharya	Treasurer	Management Representative	
2	Mr. R.K. Varma	I/c Principal	Chairperson	
3	Mrs. Priya Bennett	Sr. Teacher	IQAC Coordinator	
4	Mrs. Varsha V. Joshi	Course Co-ordinator	Teacher Representative	
5	Mrs. Shilpa Mudbidri	Sr. Admin. Officer	Non-Teaching Representative	
6	Mr. Amit Dey	Local Society Member	Member	
7	Mr. Biplab Puitandy	Employer	Member	
8	Mr. Vikas Chaturvedi	Industrialist	Member	
9	Ms. Neha Tripathi	Student	Student Alumni	
10	Mr. Yashwardhan Kshirsagar	Student	Current Student	



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Points discussed in the meeting are as follows;

- Mrs. Priya Bennett informed the team that the IIQA Form is filled-in giving the basic details / information of the college on 25th October, 2023. It was instructed that, after the approval of IIQA, Mrs. Priya Bennett will start filling-in the SSR Report as she has already started collecting the required information from the Criteria Heads.

Following are the Criteria Head are as follows:-

- Criteria 1 - Ms. Kajal Goswami & Ms. Ruchika Tiwari
- Criteria 2 - Ms. Pooja Pradhan & Ms. Chhaya Sharma
- Criteria 3 - Mr. S. Navin T. Fernando
- Criteria 4 - Mr. Nitin Fegde & Mr. Dinesh Mhatre
- Criteria 5 - Mr. Akash Patil
- Criteria 6 - Mrs. Varsha V. Joshi
- Criteria 7 - Ms. Shubhangi Tawde & Ms. Shilpa Mudbidri

- Mr. R.K. Varma instructed that, while doing the work of NAAC, the studies of the students are not to be hampered and the schedule of the Academic Calendar be followed.
- It was observed and insisted by Hon. Sreejit Bhattacharya that, some of the faculty members are not NET/SET qualified and the faculties are required to prepare for these examinations.



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- Mrs. Priya Bennett suggested that the college should have a Research Cell as all the Third Year students are required to submit their Black Book on the research or internship made by them as a part of curriculum. All the members agreed and instructed Mrs. Priya Bennett to take initiative to start the cell. It was also suggested to make some students representatives of this cell and the cell should be functional and motivate the students and staff to work / publish papers in the National / International Journals and Conferences.
- Ms. Shilpa Mudbidri advised the IQAC Team that the college should have NSS for the next academic year. Mr. R.K. Varma instructed Ms. Shilpa Mudbidri to collect all the information, rules and regulations and norms for formation of NSS and apply to the University of Mumbai to get NSS in the college.

The meeting concluded with a Vote of Thanks to the Chair.


(R.K. VARMA)
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REF. NO.NHCC/2023-24/ 239

DATE : 25.07.2023

IQAC MEETING HELD IN THE PRINCIPALS CABIN ON 25TH JULY 2023

AT 2:00 P.M.

The following members attended the meeting;

Sr. No.	Name of the Members	Designation	Member of IQAC	Signature
1	Mr. Sreejit Bhattacharya	Treasurer	Management Representative	
2	Mr. R.K. Varma	I/c Principal	Chairperson	
3	Mrs. Priya Bennett	Sr. Teacher	IQAC Coordinator	
4	Mrs. Varsha V. Joshi	Course Coordinator	Teacher Representative	
5	Mrs. Shilpa Mudbidri	Sr. Admin. Officer	Non-Teaching Representative	
6	Mr. Amit Dey	Local Society Member	Member	
7	Mr. Biplab Puitandy	Employer	Member	
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Points discussed in the meeting are as follows ;

- Mrs. Priya Bennett gave the presentation of all the criteria's and gave a brief idea about the documentation to the students profile, Teacher's profile and the activities conducted by the college. It was directed to the members that; the NAAC work is very important and hence all are required to work on priority basis.
- Mrs. Varsha Joshi suggested to take meeting with the Committee I/charge to arrange their documents year wise. Mentors are also required to instruct to start preparing the documents in the file.
- Hon. Sreejit Bhattacharya instructed the IQAC team to apply for NAAC and produce all the quality initiative documents in the NAAC profile.
- Mr. R.K. Varma recommended Mrs. Priya Bennett to comply with the HEI Registration on the NAAC Website initially and share the Login Id and Password to him also.
- Mr. R. K. Varma directed to all the staff members have a brief meeting every day and keep updated about the completion of work done on the criteria to them.
- The Presentation given by Mrs. Priya Bennett was appreciated by the team. Hon. Sreejit Bhattacharya suggested that behind every activity / event / seminar / workshop the objective of the programme and learning outcome



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should be briefed to the students. This will help the students in understanding / grasping the motive of the programme and its importance in their career.

- Mr. V. Jayaraman suggested that the practical aspects of theoretical subjects can be implemented by conducting community-based activities. As we are already conducting Swatchh Bharat Abhiyan and Donation Drives, more such activities like Environment Protection, Women Empowerment, Entrepreneurship, Patent Filing, Income Tax Return Filing should be conducted.
- The college is offering Certificate Programmes to the students through various Entrepreneurs or Corporate Peoples. Other than this we should bring awareness amongst the students, motivate them to join the various programmes on NPTEL, MOOC and SWAYAM.
- Mrs. Priya Bennett also suggested that we should make our students ready for the placement. We require our TPO team stronger and helpful for the Third Year Students.

The meeting concluded with at Vote of Thanks to the Chair.

(R.K. VARMA)
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REF. NO. NHCC/2022-23/ 560

DATE : 08.02.2023

IQAC MEETING HELD IN THE PRINCIPALS CABIN ON 8TH FEBRUARY 2023 AT

2:00 P.M.

The following members attended the meeting.

1. Mr. Sreejit Bhattacharya
2. Mr. V. Jayaraman
3. Mr. R.K. Varma
4. Mrs. Priya Bennett
5. Mrs. Varsha V. Joshi

Honorable Mr. Sreejit Bhattacharya suggested following expertise personality to be added in the IQAC team:

- Mr. Amit Dey- Local Society member
- Mr. Biplab Puitandy – Entrepreneur
- Mr. Vikas Chaturvedi – Industrialist

With the consent of the team Ms. Shilpa Mudbidri has been appointed as Sr. Administrative Office in IQAC. She is the Registrar of the college. She is very good and experienced. She can support in improving the quality of the education.

Mr. V. Jayaraman suggested Ms. Neha Tripathi as Alumnus students to be added in the IQAC teams.

Mr. R.K. Varma suggested Mr. Bhargav Pandey as current student to be added in the IQAC team.



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Honorable Mr. Sreejit Bhattacharya instructed that the next date of meeting should be finalized with the consent of availability of members and to be informed all the members in advance about the meeting.

- The final composition of the NAAC of IQAC is as follows ;

Sr. No.	Name of the Members	Designation	Member of IQAC	Signature
1	Mr. Sreejit Bhattacharya	Treasurer	Management Representative	
2	Mr. R.K. Varma	I/c Principal	Chairperson	
3	Mrs. Priya Bennett	Sr. Teacher	IQAC Coordinator	
4	Mrs. Varsha V. Joshi	Course Co-ordinator	Teacher Representative	
5	Mrs. Shilpa Mudbidri	Sr. Admin. Officer	Non-Teaching Representative	
6	Mr. Amit Dey	Local Society Member	Member	
7	Mr. Biplab Puitandy	Employer	Member	
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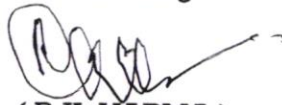
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- Mrs. Priya Bennett presented some quality initiatives taken by the college in the previous years. She presented Value Added Courses, Passing Percentage of the students, Additional lectures for the weak students, participation of students in cultural and sports activities, seminars and workshops and community related programmes.
- Mrs. Priya Bennett expressed that the college has taken initiatives for quality improvement but the documentation of these activities is not in proper place. Before applying for NAAC, the documents to be arranged as per the requirement of the NAAC Criteria.
- Mrs. Varsha V. Joshi conveyed to the team that Mrs. Priya Bennett and herself have gone through the manual of NAAC. She suggested that NAAC require a proper planning and division of criteria to be done amongst the staff so that all the documents could be placed accordingly.
- Mrs. Varsha V. Joshi suggested Mrs. Priya Bennett to give the presentation of all the criterions in the next meeting and also suggest the names of faculties to lead the criteria. They were also instructed to conduct staff meeting for the same and convey all the criteria and their documents required.

The meeting concluded with a Vote of Thanks to the Chair.


(R.K. VARMA)
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REF. NO. NHCC/2022-23/ 217

DATE : 19.08.2022

**IQAC FORMATION FOR NAAC - MEETING HELD IN THE PRINCIPAL'S CABIN
ON 19TH AUGUST, 2022 AT 2:00 P.M.**

As per the suggestion of the College Development Committee (CDC) the college is required to apply for NAAC for accreditation. The initial stage is to form the IQAC team for steering the NAAC work.

After discussion the IQAC Team has been formed with the following members;

1. Mr. V. Jayaraman - Director
2. Mr. R.K. Varma - I/c Principal
3. Mrs. Priya Bennett - Faculty Member
4. Mrs. Varsha V. Joshi - Faculty Member

The members discussed the composition of IQAC and as per the guidelines few members are required to be added in the IQAC team like; Employer or Entrepreneur and Alumni student.

Above members were requested to suggest the names for employers / entrepreneurs. The employer must visit the college as and when required and also be ready to attend the IQAC meetings.



Janita
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Mr. V. Jayaraman further discussed the purpose of IQAC is to improve the quality of the education in the college. He suggested to chalk out the quality initiatives college is already taking and what further we require to do for betterment.

The college is required to apply for NAAC so Mr. R.K. Varma suggested that all the members should go through the manual of the NAAC and jot down the points to be discussed in the next meeting. The manual is available on the NAAC Website. Mr. R.K. Varma - I/c Principal also suggested to take the help of our sister concern Datta Meghe College of Engineering as they are NAAC Accredited.

With the consent of the present members, Mrs. Priya Bennett has been appointed as IQAC Co-ordinator. Mr.V.Jayaraman congratulated Mrs. Priya Bennett and suggested her to read the role and responsibilities of IQAC Co-ordinator available on NAAC Website.

Mr. R.K. Varma suggested Mrs. Priya Bennett to attend the Workshop scheduled for NAAC.

The meeting concluded with at Vote of Thanks to the Chair.


(V. JAYARAMAN)
DIRECTOR (D. & P)





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